

# ARIZONA STATE BOARD OF DISPENSING OPTICIANS

## TELECONFERENCE BOARD MEETING MINUTES

January 5, 2011

The Arizona State Board of Dispensing Opticians and held a meeting at 1400 W. Washington, Conference Room 230, Phoenix, Arizona 85007. The Board meeting commenced at 10:30 a.m.

BOARD MEMBERS PRESENT:   A. Mansour, Chairman, Licensed Optician  
                                          B. Chandler, Secretary, Licensed Optician  
                                          C. Newman, Public Member  
                                          E. Evans, Licensed Optician  
                                          L. Dunn, Licensed Optician

BOARD MEMBERS ABSENT:    B. Bergier, Vice-Chair, Licensed Optician  
                                          P. Moore, Public Member

OTHERS PRESENT:            L. Scott, Executive Director  
                                          M. Lee, Assistant Attorney General

### I.     Call to Order and Roll Call

Chairman Mansour called the meeting to order at 10:41 a.m. and roll call was taken. Board members present were Chairman Mansour, Secretary Chandler, Board member Evans, Board member Dunn, and Board member Newman.

### II.    Declaration of Conflicts of Interest

Board member Evans noted a conflict of interest in Item VI. A.

### III.   Approval of Minutes.

Board member Dunn moved to approve of the minutes, as written, of the teleconference Board meeting held on December 1, 2010. Board member Evans seconded the motion and it carried.

### IV.    Miscellaneous Matters

A. 1. Director's Report – Ms. Scott reported that the budget is doing fine and will provide December and January totals at the February meeting.

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IV. Miscellaneous Matters (con't)

- A. 2. Optician Renewals Ms. Scott reported that 733 opticians have renewed for 2011 with 60 outstanding. Most years the Board has about 30 that do not renew so we are expecting about 30 to renew with late fees in January.
- B. Record Keeping. R4-20-118.2 – Ms. Scott reported that an optician called inquiring about how records were to be kept after a business closes or is sold. The Board discussed and determined that when a business is sold the records were normally in the contract to be the property of the new owner of the business. And when a business is closed the optician/owner is responsible for the records for a three year period.
- C. Standing Committees – Chairman Mansour will fill the empty seat on the Rules and Regulations committee. Board member Newman will serve on the Examination Review committee. The Rules and Regulations committee will meet after the February Board meeting.

V. License Applications

None submitted

VI. Possible Violations

- A. Paris Optique – Consumer complaint received. – The Board reviewed the complaint and response from the licensee. The Board determined there is no violation of Statute or Rule. Ms. Scott will notify both parties.
- B. Optical Boutique – consumer complaint received – The Board reviewed the complaint and directed Ms. Scott to assign an investigator to the case. Ms. Scott informed the Board that a response has not been received from the licensee.
- C. AZ T-shirts – selling contact lenses in Tucson, Ms Scott informed the Board that she returned to the location and they were not selling contacts after being notified that it is not permitted by law.
- D. Kayenta Swap meet – selling contact lenses –The Board reviewed the investigator's report and directed Ms. Scott to further notify the vendor that it is illegal to sell contacts without a license.

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VIII. Future Meeting Dates

- A. Feb 2, 2011 Regular Board meeting, and Rules and Regulations committee meeting.
- B. Mar. 2, Set-up for Exam on March 1, 2011 at 2:00 pm
- C. May 4, Jun.1, Jul.6, Aug.3, Sep.7. Oct. 5, Nov. 2, and Dec. 7, 2011, to be determined if they will be teleconferences or regular meetings.

IX. Future Agenda Items

Review applications for examination  
Rules committee to meet

X. Call to the public

None present

IX. Meeting Adjourned

With no further business the meeting adjourned at 11:01 a.m.

Submitted by:  
Lori D. Scott  
Executive Director

Approved: \_\_\_\_\_  
Date: \_\_\_\_\_